

# NEWTON COUNTY BOARD OF COMMISSIONERS IS HERE!!

Save time! Don't wait in those long lines at the bank to make your deposit on pay-day. Get it direct deposited. Save money! Some banks offer free checking if you participate in direct deposit. So don't miss out on this great benefit offered to the employees of the Newton County Board of Commissioners. For those of you who are interested, please deliver this form, with a voided check, to Linda Millwood in the Payroll Department. If you can't bring it by; please give it to your supervisor in a sealed envelope to bring to payroll. Give approximately 30 days for this to take effect.

**JOIN NOW!!!!!!!**

## DIRECT DEPOSIT REQUEST                      EMPLOYEE'S AUTHORIZATION

DON'T FORGET TO STAPLE YOUR VOIDED CHECK -----

I authorize my employer/payer to initiate electronic credit entries and, if necessary, debit entries and adjustments for any credit entries made in error, to my financial Institution listed below:

First Name                      Last Name (as it appears on your account)                      SSN                      Daytime Phone

Address                      City                      State                      Zip

**Financial Institution**                      Name of Financial Institution                      City                      State

Check One:                      Transit Routing Number                      Account Number

Checking                      | :                      : |                       Savings

**Employer Information**                      Name of Employer/Payer                      Employer Phone

Newton County Board of Commissioners                      (770) 784-2000

Address of Employer/Payer                      City                      State                      Zip  
1124 Clark Street                      Covington                      GA                      30014

Customer's Signature                      Date: