

DEPARTMENT OF PLANNING
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MARIAN EISENBERG
Director

NOTICE

DATE: SEPTEMBER 15, 2005

TO: DEVELOPERS, ENGINEERS, HOMEBUILDERS AND SURVEYORS

FROM: MARIAN EISENBERG, DIRECTOR OF PLANNING AND DEVELOPMENT

RE: SUBMITTAL OF EROSION AND SEDIMENTATION PLANS

We need your assistance to keep our plan review process running smoothly. **The quality of the plans submitted directly effect the time it takes to obtain a permit!** We are committed to a 10-day turn-around. However, the Soil and Water Conservation Commission's guidelines allow them 30 days to review plans. They are courteous to work with us within our review process. Submitting plans that meet these requirements initially make it more likely that S&W will be able to return comments within 10 days.

I have provided you with a copy of their requirements and checklist for your use. Let's help them help us!