

STATE OF GEORGIA  
COUNTY OF NEWTON

RESOLUTION TO CREATE AND ENACT THE  
MANSFIELD COMMUNITY CENTER COMMITTEE

**WHEREAS**, Newton County owns a facility on Highway 11 in Mansfield, Georgia which it utilizes as a voting precinct and a place for community gatherings and meetings. The facility is known as the Mansfield Community Center; and

**WHEREAS**, the Mansfield Community Center has served as a place for family reunions and community gatherings for multiple generations; and

**WHEREAS**, Newton County intends to preserve and perpetuate the existence of the Mansfield Community Center; and

**WHEREAS**, Newton County desires to delegate the management of the Mansfield Community Center to a group of citizens with the shared goals of preserving and utilizing the facility to benefit the community; and

**WHEREAS**, Newton County desires to create and enact the Mansfield Community Center Committee to manage the community's use of the Mansfield Community Center.

**NOW THEREFORE, BE IT RESOLVED** that Newton County hereby creates and enacts the Mansfield Community Center Committee which shall operate and be governed in accordance with the following provisions:

**Section 1: Members: How Appointed and Terms:** The Mansfield Community Center Committee ("Committee") shall have a total of twelve (12) members. Three (3) members will serve ex officio and shall include the Newton County Board of Commissioners District Commissioner representing the district in which the Mansfield Community Center is located or his designee, the Mayor of the City of Mansfield or his designee, and the Chairman of the Newton County Board of Elections or his designee. The remaining nine (9) initial members shall be Newton County citizens appointed by the District Commissioner representing the district in which the Mansfield Community Center is located and approved by majority vote of the Newton County Board of Commissioners. Five (5) of the initial members shall be appointed to a four-year term and four (4) members of the initial members shall be appointed to a two-year term. Thereafter, all terms shall be four years. At the expiration of a member's term, the Committee, by majority vote, may re-appoint the member or replace the member with a new appointee who shall be a citizen of Newton County, Georgia.

**Section 2: Vacancy/Resignation of Member:** A vacancy in any office due to, death, resignation, removal, disqualification, or otherwise shall be filled by the Committee for the unexpired portion of the term. Resignation shall be submitted in writing to the Chairman.

**Section 3: Voting/Quorum:** Approval shall be by majority vote of the Committee members and a quorum shall consist of seven (7) or more members. All meetings shall comply with the Georgia Open Meetings Act.

**Section 4: Officers:** The Committee shall annually elect a Chairman, Vice-chairman, Secretary and Treasurer. These officers shall have responsibility of day to day management of the facility.

**Section 5: Meetings:** The Committee shall meet a minimum of twice a year. Meetings shall be held at the Mansfield Community Center unless another meeting location is advertised if the Mansfield Community Center is unavailable. The officers may call additional meetings as needed and notice of said meetings shall be provided in accordance with the Open Meetings Act.

**Section 6: Authorized Expenditures:** The Committee shall retain all funds received through rentals with the exception of \$25 per paid booking to be retained by the City of Mansfield for providing scheduling assistance. All rental funds shall be kept in a segregated account and used for the benefit of the Mansfield Community Center to provide minor maintenance and upkeep, furnishings, and cleaning. The Committee Officers are authorized to spend up to \$1,500 for expenses relating to the management and upkeep of the Mansfield Community Center. Expenditures over \$1,500 must be approved by majority vote of the Committee.

**Section 7: Powers and Duties:** The Committee shall be responsible for the following:

- Establishing policies and procedures for rental of the facility;
- Establishing the rental rate for the facility;
- Coordinating with the City of Mansfield with regard to scheduling policies and procedures;
- Maintaining financial records;
- Cleaning the facility and maintaining the facility in good order and repair, reasonable wear and tear excepted; and
- Reporting maintenance and other issues to the Newton County Board of Commissioners.

**Section 8: Nominations for Initial Mansfield Community Center Committee Citizen Members:** Based on recommendations from the community and prior service and involvement in the efforts to operate and maintain the Mansfield Community Center, the following are hereby nominated to serve as initial citizen members for the terms specified below:

**4-Year Term**

Kitty King  
Betty Jo Marks  
Wayne Blackwell  
Mary Hays  
Julius Hays

**2-Year Term**

Mary Edwards  
Larry Jackson  
Linda Cobb  
David Hays

**Section 9: Annual Financial Report:** The Committee shall provide an annual financial report to Newton County.

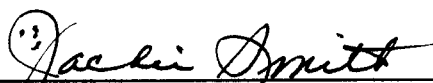
**NOW THEREFORE, BE IT FURTHER RESOLVED** that Newton County shall continue to be responsible for the overall maintenance of the Mansfield Community Center including securing and funding the following: liability insurance, utility payments, maintenance of major electrical, plumbing or HVAC systems, maintenance of the roof and other structural components, compliance with governmental regulatory requirements or other requirements relating to its use as a voting facility, and grounds maintenance. Newton County shall preserve the use of the Mansfield Community Center as a meeting place for the people of the Mansfield community.

SO RESOLVED, this 15<sup>th</sup> day of December, 2012.

**NEWTON COUNTY BOARD  
OF COMMISSIONERS**

  
\_\_\_\_\_  
**KATHRYN G. MORGAN, Chairman**  
Newton County Board of Commissioners

**ATTEST:**

  
\_\_\_\_\_  
**JACKIE SMITH, Clerk**  
Newton County Board of Commissioners

**NEWTON COUNTY BOARD OF COMMISSIONERS  
REGULAR MEETING  
December 18, 2012  
MINUTES  
EXCERPT**

**R121812A – IA BETWEEN NEWTON COUNTY & THE CITY OF MANSFIELD  
REGARDING THE MANSFIELD COMMUNITY CENTER**

County Attorney Tommy Craig presented resolution to board for approval.

- Mansfield Community Center served as a meeting facility for many years.
- County began using it 20-30 years ago for a voting precinct.
- Building fell in disarray and county had to take title to make all the repairs.
- Many years “handshake agreement” between City of Mansfield and Newton Co.
- Citizen’s committee operates facility.
- Newton County will continue to be responsible for the overall maintenance of the Center. (Intergovernmental Agreement)
- Resolution to authorize chairman to execute Intergovernmental Agreement
- Resolution R121812a made part of these minutes
- Intergovernmental Agreement between Newton County and City of Mansfield made part of these minutes.

Motion by Commissioner Ewing, seconded by Commissioner Henderson to approve Resolution R121812a to authorize the chairman to execute the Intergovernmental Agreement between the Newton County Board of Commissioners and the City of Mansfield.

Motion carried unanimously

**R121812B – TO CREATE AND ENACT THE MANSFIELD COMMUNITY  
CENTER COMMITTEE**

County Attorney Tommy Craig addressed the board.

- Gave an overview of the resolution
- Members are outlined in the resolution.
- Commissioner Ewing requested that an Annual Financial Report be provided to the Board of Commissioners. (Duly noted by attorney and added to the resolution under Section 9).
- Resolution R121812b is made part of these minutes

Motion by Commissioner Ewing, seconded by Commissioner Henderson to approve Resolution R121812b – To Create And Enact The Mansfield Community Center Committee.

Motion carried unanimously