



PARKS & RECREATION

NEWTON COUNTY RECREATION

YOUTH ATHLETICS BACKGROUND CHECK PROCEDURES

1. It is a policy of the Newton County Recreation Department to complete a background check on every volunteer head coach, assistant coach, or team parent who is wanting to participate in our Youth Sports programs.
2. Each volunteer will be required to submit to a background check yearly at no cost to you.
3. Each volunteer must submit a Newton County Recreation youth sports coaching application yearly.
4. Any information that is returned on a coach through the background check screening process is subject for review. The Newton County Human Resources Department will review background information and may recommend that certain applicants be excluded from coaching.
5. The background check will be valid for a period of one year and will cover all sports during that time period.
6. Your background check will be conducted electronically by the National Center for Safety Initiatives (NCSI). You will be required to provide your email address in order to access the link that allows you to begin the background check screening process.
7. Background checks must be completed 2 weeks prior to the start of the season you are planning to coach.
8. The following individuals are exempt from the background check screening, as long as valid identification is presented to the Newton County Recreation staff:
 - a. Newton County/City of Covington Employees
 - b. Post-Certified Law Enforcement Officers
 - c. Current School Teachers and Administrators
 - d. Current Military/Armed Forces Personnel

Signature: _____ Date: _____