



NEWTON COUNTY BOARD OF COMMISSIONERS

WEDNESDAY, MARCH 24, 2021

A DAY WITH DEVELOPMENT SERVICES

RETREAT AGENDA

PART 1. OVERVIEW

9:00 a.m. to 9:15 a.m.

Kickoff of Retreat - Introductions

9:15 a.m. to 10:15 a.m.

Overview of Department: Zoning, Land Development, Building Permits, Business Licenses, Code Enforcement, & other regulatory programs the department manages (examples: CIE/STWP, MS4 program, Flood Plain Management)

10:15 - 10:30 BREAK

PART 2: ORDINANCES, REGULATIONS & PROCEDURES

10:30 a.m. to 12:00 p.m.

Zoning Module:

A. Planning our future: The Comprehensive Plan & Future Land Use Map

B. Zoning of Land & Uses

C. Conditional Use Permits & Variances

D. Conditions of Zoning, Allowed By-Right

E. Development Regulations

12:00 p.m. to 1:00 p.m. LUNCH

PART 3: RESPONSIBILITY

1:00 p.m. to 1:30 p.m.

Who controls what & why the distinction is important:

A. What is the Government responsible for?

B. What is the Private Industry responsible for?

C. What about Economic Development?

1:30 p.m. to 2:15 p.m.

Regulatory:

A. Building Permits

a. Building Codes

b. Inspections

c. Certificate of Occupancy

2:15 p.m. to 2:30 p.m. Break

PART 4: Regulatory continued:

B. Code Enforcement

a. Being a Community Officer

b. Process from complaint to resolution

3:15 p.m. to 4:00 p.m.

Questions & Conclusion of Day 1



NEWTON COUNTY BOARD OF COMMISSIONERS

THURSDAY, MARCH 25, 2021

A DAY WITH THE FINANCE DEPARTMENT

RETREAT AGENDA

9:00 – Welcome and review of agenda

9:00 -10:15 - Fund Accounting

10:15-10:30 - Break

10:30-12:00 - Revenue Sources & Begin Discussing Budgeting

12:00-1:00 – Lunch

1:00-2:15 - Continuation of Budgeting & Millage Rate

2:15-2:30 - Break

2:30-3:15 - Debt & Bonding

3:15-4:00 - Purchasing Policies



NEWTON COUNTY BOARD OF COMMISSIONERS

FRIDAY, MARCH 26, 2021

ROLES & RESPONSIBILITIES AND GOVERNANCE

RETREAT AGENDA

Form of Government and Rules of Procedure

- I. A review of the County's Form of Government legislation
- II. The Board of Commissioners set policy

10:15-10:30 - Break

- III. The County Manager is responsible for all operational decisions
- IV. The role of Chairman
- VI. Local rules of procedure and Robert's Rules of Order

12:00-1:00 – Lunch

Open Records/Open Meetings training

- I. A refresher on the Open Meetings Act
- II. A refresher on the Open Records Act

2:15-2:30 - Break

Appointments

- I. A review of appointments made by the Board of Commissioners